

## FEE SCHEDULE FOR FACILITY USE

Please make all cheques payable to **Faith Lutheran Church**

A **Damage Deposit** will be required to use the church facility. A **\$400.00** cheque payable to Faith Lutheran Church will be held by the church until the event is over and then can be returned.

Fellowship Hall less than 100 people **\$150.00**  
more than 100 people **\$300.00**

Funerals, showers, receptions, community groups  
*Includes use of the kitchen, set up, cleanup of Fellowship Hall, entry, bathrooms*

Classrooms, Blue Room, Narthex, Library, Music Room **\$50.00**  
Showers, receptions, private classes  
*Includes set up and cleanup of space used, entry, bathrooms, kitchen use if required*

Sanctuary **\$150.00/day**  
Weddings, funerals, recitals, meetings  
*Includes set up and cleanup of Sanctuary, entry, bathrooms*

Sound System **\$100.00**  
*Includes use of the sound equipment, an equipment operator at both the event and one rehearsal*

Event Supervisor for a Public Rental **\$11.15/hr**  
*This is an onsite supervisor who will be required during your event to provide access, security and to oversee the event.*

Church Property including tables, chairs and other equipment is not to be borrowed for off site usage.

**Revised: Mar 2018**

## Statement on Facility Use at

**Faith Lutheran Church  
1311 Dakota Street  
Winnipeg, Manitoba  
R2N 1V8**



Dear Friends,

We are pleased that you have considered the use of Faith Lutheran Church for your event. Our vision is to reach out and serve the people of Winnipeg and to become a community of belonging and hope, built on caring and nurturing relationships and spiritual direction and growth. The offering of our church facility is just one way we can we can achieve this vision.

Please review the following conditions and fees for use of our church facilities. An application for a usage permit is available from our church office.

### **CONDITIONS UNDER WHICH PERMITS ARE GRANTED**

All applications for permits should be delivered to the Church Office and will be reviewed by the Administrative staff.

The members of any group or organization or spectators, while in the church building must be under the immediate supervision of the Church staff or Event Supervisor for the due observance of the requirements of the Church Council.

No admittance charge shall be made or tickets sold in advance, or a collection of any kind taken, unless the intention to do so, is noted on the application for permit.

At least one adult supervisor must be provided for each 15 children in attendance.

Permission to use facilities in the Church does not carry with it the right to use any Church equipment. Special requests must be made for that privilege on the application by checking off appropriate needs.

The building is to be used only on the date or dates, and hours, and for the purpose specified on the permit.

The building must be vacated by the time shown on the permit, which shall in no case be later than 10:00 p.m., unless prior arrangements have been made.

All aisles and exits must be kept clear.

Any entertainment is to be of a high moral character.

Without written permission from the Administrative Staff, no pianos, video equipment or other apparatus shall be brought into the building and no structure or apparatus shall be placed or erected on Church property.

**Raffles or other forms of gambling will not be permitted to originate nor be conducted in the Church.**

The use of glue, paint, or other substances that could damage the carpet is restricted to non-carpeted areas. Tables and floors should be covered.

The application of powder, wax, or any other preparation to the Fellowship Hall floor is prohibited.

The applicant shall be responsible for any loss or damage to the building or equipment resulting from use by the applicant or any other persons whomsoever covered by the permit. A statement by the Administrative Staff shall be evidence of such loss or damage and the applicant shall pay the amount of such loss or damage, over and above the damage deposit.

Smoking is strictly prohibited in the entire building.

Consumption or possession of alcoholic beverages shall be in accordance with the Church policy. The policy is available at the time of application. **MLCC permits are required.**

Applicants violating these regulations may be denied future use of Church facilities.

**A DAMAGE DEPOSIT** will be required from **ALL** those wishing to use the church facility. A **\$400.00** cheque payable to Faith Lutheran Church will be held by the church until the event is over and then can be returned.

A representative fee schedule is found on the back page of this brochure.

Faith Lutheran Church  
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